

ON-SITE TRAINING - Terms & Conditions of Sale - valid until 31 March 2025

- A. Front line managers, supervisors and business owners can benefit from attending all or part of the theory session - it is a requirement of the HSWA that persons in charge have an understanding of responsibilities and duties under the Act. Any and all staff are welcome to participate in the theory session FREE of charge. Only tested and certified individuals will be charged out.
- B. Customer to provide seating, pens and a room or area that can be shielded from bright light to assist with multimedia screen viewing. **Theory session duration is approximately 4 hours.**
- C. Practical duration depends on course, total number of participants and current level of skill. Inexperienced workers generally take longer to complete the practical component so times can vary. Allow approximately 10 minutes per person when estimating course duration.
- D. Total course duration approximately 6 hours but depends on attendance.



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- 1) All courses \$109 per person - minimum charge out rate \$436
 - 2) Large Group Rate \$900 for up to 10 persons. Additional person \$80.
 - 3) Some courses will have group maximums dependent on the experience level and course type etc. (refreshers can take more people).
 - 4) All certificates carry a 3 year expiry unless requested otherwise (e.g. 1 year or 2 year expiry are preferred by some employers).
 - 5) Invoices are issued by email, payment by direct credit due in 14 days (collection fees may apply).
 - 6) If a booked training date is cancelled within 5 working days, a late cancellation fee of \$400 may apply.
 - 7) Digital certificates are provided in PDF format via email next day*.
 - 8) *NEXT DAY means by 6pm on the next working week day (not weekends or holidays).
 - 9) Failure to receive your certificates in a timely manner qualifies for a 10% discount off the per person price.
 - 10) Prices quoted here are valid until 31st March 2025, prices exclude GST.

NOTE: Weekend work has a 25% surcharge added if less than 6 people turn up.

Additional costs may apply where multiple tasks or machines per person are evaluated on the same day. For example, EWP scissor lift only price is as above. If Boom Lift OR basic heights harness is completed the same day, \$119 or \$129 per person for 3.

All prices listed here exclude GST.

Travel costs may be charged at 90 cents per kilometer - request a quote with travel by completing our [website contact form](#) or email admin@verifyme.kiwi

or phone Ric 027 2219 717

